



AMERICAN | kinetix offers a wide variety of opportunities around the world. We seek top performers with a background of mission support, intelligence, security, training, air operations and life support in austere environments. At AX, you are part of a dynamic team with commitment to our customers.

PROGRAM MANAGER (CONUS / OCONUS)	
Job Title	Program Manager
Job Type	Full-time / Contractor (optional)
Work Location	Global
Clearance Level Required	Secret
Citizenship Status Requirement	Must be a US Citizen
Travel	60-80%
Job Description	<p>AX is a global provider of a full spectrum of security and mission support solutions tailored to enable global security and stability operations. We offer a comprehensive range of global protective, security and mission support solutions to US Government, foreign allied governments, and a wide range of private and commercial clients. Our mission is to enable our clients to operate in the global marketplace with greater confidence, certainty and security by providing a full range of tailored, turn-key solutions which fall outside the scope of mainstream management resources, using our vetted, experienced subject matter experts.</p> <p>This is a contingent position based on contract award and funding from the customer.</p> <p>AX is currently recruiting Medium / High Threat Security and Support Professionals for assignments in some of the world's most challenging and dynamic locations. We look for people of the utmost caliber with extensive security experience and unquestionable accountability, integrity and professionalism. If you meet the requirements for this position, please apply so a member of our Recruiting Staff can review your application.</p>
Responsibilities	<ol style="list-style-type: none"> Leads and executes expeditionary life support services program as per the approved contract, including the recruitment of staff (Third-Country Nationals (TCNs), United States Nationals (USNs), Local Nationals (LNs), all program start-up activities, key transition,



milestones and contract tasks, monitoring, evaluation, reporting (internal and external). Recruits, supervise, and evaluates all senior project staff, ensuring on-going compliance with all applicable laws, contract requirements, task orders and client's specifications. Works to build an effective, cohesive team to meet program objectives and deliver required services to the Client. Ensures work is monitored, reviewed and held to highest industry and corporate quality and ethical standards as well as to the established schedule of deliverables.

2. Leads the development of IDIQ Task Order proposals with appropriate proposal and pricing support.
3. Ensures quality oversight of all components of the facility management support services project spread across an expansive region. Reviews all deliverables to ensure responsiveness to client requirements, quality of work, and service deliverables.
4. Maintains excellent relationships with the client and key partners and program stakeholders. Assures client satisfaction, promoting a corporate vision of service excellence, responsiveness to the client, flexibility, and innovation.
5. Ensures the program is executed and implemented within the budget guidelines.
6. Coordinates daily with the Operations Leaders, Site Operations Managers, and various critical personnel (Quality Control, Business Management, Logistics/Procurement, Vehicle Maintenance, Fuels, Food, Medical, etc.) to address and resolve problems, resources, and action items.
7. Periodically travels to each work site to oversee the successful and timely provision of services to the client's satisfaction meets with customer representatives and obtains feedback on every aspect of the work performance.



	<ol style="list-style-type: none"> 8. Manages staff, reviews work schedules and assign specific duties; oversees the quality performance of all aspect of the program execution. 9. Develops and implements a system for reporting operational metrics. 10. Coordinates changes in project performance if metrics display negative trends and leads the process of corrective actions. 11. Coordinates all staffing, procurement, logistics, security, visitor and other complex contract requirements; directs and coordinates business activities, invoicing, subcontractor management, safety, quality, covering performance of all service delivery functions. 12. Implements and oversees environmental management/sustainability programs addressing recycling, energy conservation, waste management, etc. 13. Documents program activities
<p>Qualifications</p>	<ol style="list-style-type: none"> 1. Bachelor's degree or higher in business administration, management, logistics/supply chain, or related field. 2. Must be able to obtain and maintain a Secret clearance. 3. Minimum 10 years progressively responsible security and life support operational management experience with minimum 8 years' experience in managing large-scale life support and/or contingency operations IDIQ contracts supporting multiple task orders in multiple locations. 4. At least 3 years of experience leading and managing US Government operations or contracts in remote, challenging, austere OCONUS locations. 5. Prior Department of State (preferred), military and/or extensive related work experience in the Europe, Middle East, North Africa or Southwest Asia (required). 6. Holds valid U.S. Passport and valid US driver's license.



	<ol style="list-style-type: none"> 7. Must pass physical/medical examination. 8. Must be willing to travel under austere conditions/environments by road, surface or air. 9. Must have experience providing program leadership for multi-million dollar USG efforts. 10. Excellent oral and written communication skills, interpersonal skills, strong analytical and problem-solving abilities to navigate complex and difficult operational scenarios and situations in challenging environments. 11. Professional Management Program(PMP) certification from Program Management Institute (PMI) highly desired. 12. Fluent written and spoken English required. 13. Working knowledge of French, Italian or Chinese (Mandarin) a plus. 14. Must be proficient in Apple OS, Microsoft Word, Excel, Outlook, and possess sufficient computer skills to manage electronic files and an electronic records keeping system
Training	<ol style="list-style-type: none"> 1. Attend and successfully complete the prerequisite support training course, as outlined in the statement of work, if required 2. You may be required to qualify with the Glock-19 and M4, re-qualifying as required 3. Obtain and maintain a personnel security clearance / public trust certification, if required 4. Possess no impediments to traveling overseas to and within countries that are considered dangerous or unhealthy in general, or to the country or countries
Note	<p>The job description has been designed to indicate the general nature and level of work performed by employees. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job. Positions may or may not require applicants selected to be subjected to a background check and government security investigation. Certain job assignments may require an employee to successfully obtain and or maintain a security clearance and meet eligibility requirements for access to classified information.</p>
To Apply	Send 1-page resume in Word, PDF or Pages format to info@americankx.com